

Draft Minutes
Budget and Personnel Committee Meeting
September 28, 2012

1. Call to Order:

The Budget and Personnel Committee was called to order at 9:00 a.m. by President Burns. In attendance were:

- Committee members: President Burns and Vice President Gustafson.
- Staff: Jim Heitzman, Terra Chaffee, Carl Niizawa, Kelly Cadiente, Jean Premutati, and Paula Riso.

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Approve/Receive the Draft Minutes for August 24, 2012:

The minutes were approved unanimously.

4. Discuss the Revised Expense Reimbursement and Travel Policy:

Ms. Premutati explained the additional revisions made to the Expense Reimbursement and Travel Policy to reflect the requests made at the last Board meeting.

The Committee recommended moving this item forward to the Board for consideration.

5. Total Compensation and Classification Study Discussion:

Mr. Heitzman stated that some Board members still wanted more clarification on the Compensation and Classification study and it would be discussed at the special Board meeting.

6. FY 2012-2013 Ord Community Proposed Budget:

Mr. Heitzman explained what happened at the FORA Board meeting regarding the proposed budget and stated that there were several options available to the Board. He added that this item would be discussed at the special Board meeting.

7. Identify Agenda Items for the Next Committee Meeting:

The Committee did not ask for anything specific to be added to the agenda.

8. Committee Member Comments:

No comments were made.

9. Adjournment:

The meeting was adjourned at 9:19 am.